

Arizona Revised Statutes §42-15203.A. states "Any person owning a mobile home that is permanently affixed to real property may file an affidavit of affixture with the county recorder of the county in which the real property is located."

INSTRUCTIONS FOR COMPLETING THE AFFIDAVIT OF AFFIXTURE

LEGAL DESCRIPTION: The owner completes the legal description and the county assessor's parcel number for the real property (land) on which the mobile home is or will be permanently located. The information requested may be obtained from the county assessor's office.

PROPERTY TAXATION: This section is completed and signed by the owner of the mobile home. In the event of a sale, this section is completed and signed by the buyer. The information requested may be obtained from the county treasurer's or county assessor's office.

NOTE: IF THE TAXES ON THE MOBILE HOME ARE DELINQUENT, THE MOTOR VEHICLE DIVISION WILL NOT ACCEPT THE MOBILE HOME DOCUMENTS FOR SURRENDER. TAX INFORMATION FOR PRIOR YEARS IS AVAILABLE AT THE COUNTY TREASURER'S OFFICE.

Receipt for Surrendered Mobile Home Documents: The surrender of the documents is subject to the regulations of The Department of Transportation, Motor Vehicle Division. The receipt is completed by an agent of The Motor Vehicle Division. If the mobile home has not been titled previously the dealer must provide the list price.

Recording of the Affidavit: The Affidavit should be submitted to the County Recorder for recording after the Affidavit has been completed and the mobile home documents have been surrendered to and signed off by the Motor Vehicle Division. The name and address of the owner or the other person to whom the recorded document is to be returned should be inserted in the space provided.

AFTER RECORDING RETURN TO:

1

2

THIS AREA RESERVED FOR COUNTY RECORDER

AFFIDAVIT OF AFFIXTURE

SEE INSTRUCTIONS ON NEXT PAGE BEFORE COMPLETING

The legal description of the real property located in _____ County, Arizona, to which the mobile home has been affixed is: _____

Assessor's Parcel #: Book _____ Map _____ Parcel _____ Check if mobile home is in Mobile Home Park:

PROPERTY TAXATION SECTION

The mobile home has has not been previously assessed or taxed in Arizona as personal property.

If previously assessed and taxed, give the account number _____ name and address of person(s) to whom the last tax statement was sent and the location of the mobile home when last taxed.

Name _____ Location _____
Street Address _____
City _____ State _____ ZIP _____

Print Complete Name (Seller) _____ Print Complete Name (Buyer or Owner) _____

Current Address _____ Current Address _____

Signature _____ Signature _____

Signature _____ Signature _____

The affiant (owner only) does hereby swear (or affirm) that the foregoing is a true and correct statement. Subscribed and sworn to before me this _____ day of _____, 200_____.

Notary Public _____ My commission expires: _____

ADOT RECEIPT FOR SURRENDERED MOBILE HOME DOCUMENTS

Year _____ Make _____ Manufacturer _____

List Price \$ _____ Size _____ Vin Number _____

MSO Number(s) _____ Title Number(s) _____ Film Number(s) _____ Vin Number _____

_____ _____ _____ Vin Number _____

_____ _____ _____ _____

Dates Documents Issued _____

Lienholder Name _____

Lienholder Address _____

Lienholder Name _____

Lienholder Address _____

Received by: _____ ADOT/Motor Vehicle Division Agent _____ County _____ Date: _____

1. INSERT YOUR **NAME AND RETURN MAIL ADDRESS**
2. THIS SECTION FOR **RECORDERS USE ONLY**
3. INSERT THE **NAME OF THE COUNTY** IN WHICH THE PROPERTY (LAND) TO WHICH YOUR MOBILE HOME WILL BE AFFIXED **IS LOCATED**
4. INSERT THE **LEGAL DESCRIPTION** OF THE PROPERTY (LAND) TO WHICH YOUR MOBILE HOME IS AFFIXED. NOTE: **LEGAL DESCRIPTION IS FOUND ON THE DEED TO YOUR PROPERTY**
5. **ASSESSORS TAX PARCEL NUMBER** CALCULATED ON **YOUR TAX BILL OR YOUR VALUATION**
 - A. BOOK
 - B. MAP
 - C. PARCEL
6. **CHECK ONE:** HAS / HAS NOT
7. **INSERT ROLL NUMBER** (FROM YOUR CURRENT PERSONAL PROPERTY TAX BILL.)
8. INSERT **PERSONS NAME TO WHOM THE BILL WAS ISSUED** AND THE **LOCATION ADDRESS OF THE MOBILE HOME** WHEN THE TAX BILL WAS ISSUED. **IF NOT KNOWN, LEAVE BLANK**
9. PRINT **SELLERS NAME. LEAVE BLANK IF TRANSFER OF OWNERSHIP IS NOT TAKING PLACE.**
10. PRINT **BUYERS NAME OR CURRENT OWNER IF NO TRANSFER OF OWNERSHIP IS TAKING PLACE**
 - A. SIGNATURE OF SELLER, IF AVAILABLE.
 - B. SIGNATURE OF BUYER OR CURRENT OWNER REQUIRED. MUST BE NOTARIZED
 - C. SIGNATURE OF NOTARY PUBLIC REQUIRED

IMPORTANT:

THIS DOCUMENT WILL NOT BE VALID UNTIL IT HAS BEEN COMPLETED AND IT HAS BEEN SENT TO THE COUNTY RECORDERS OFFICE OF THE COUNTY WHICH THE REAL PROPERTY IS LOCATED